

ASSA ABLOY is the global leader in door opening solutions, dedicated to satisfying end-user needs for security, safety and convenience



Please Note:

This document is provided as a dimensional reference and should not be printed as a drilling template unless it can be correctly scaled to 100% by your printer.

ASSA ABLOY Australia Pty Limited
235 Huntingdale Road,
Oakleigh Victoria, 3166
Australia

info.au@assaabloy.com
assaabloy.com.au

ASSA ABLOY New Zealand Ltd.
6 Armstrong Road
Albany, North Shore City, 0632
New Zealand

info.nz@assaabloy.com
assaabloy.co.nz

Door and latch preparation template

Important Note
Drill hole from both sides of door to prevent splintering of door face.

Tools Required

- Ø54mm Hole saw
- Ø25mm Spade bit
- Ø2mm Drill bit
- Power drill
- 25mm Chisel
- Pencil
- Ruler or tape measure
- Phillips head screw driver

Tear along perforated line

Guide only

Find centre of door and mark ready for drilling Ø25mm latch hole. **1**

Door line preparation and latch installation (steps 1 - 9)

1

- Mark line on the door face approx 900mm from the floor.
- Tear along perforated line.
- Fold page along - - - dashed line and place on door edge.
- Align CL on template with marked line on door face.

2

- **1** Find centre of door and mark ready for drilling Ø25mm latch hole.
- **2** Mark hole position ready for drilling Ø54mm furniture hole both sides of door.

3

- Drill Ø2mm pilot hole for the furniture both sides of door.

4

- **1** Drill Ø25mm latch hole to depth of 80mm, ensure hole is drilled squarely.
- **2** Drill a Ø54 furniture hole, from both sides of door to prevent splintering.

5

- Insert latch into Ø25mm hole.
- Mark around latch face plate and chisel out recess.
- Face plate must be flush with door face.

6

- Insert latch with the curved side of the latch bolt facing in the direction that the door closes.

7

- **PRIVACY LATCH ONLY**
- To reverse the privacy latch bolt handing (for doors that open outward).
- Remove the circlip and assemble to opposite side.

8

- Set circlip position on the exterior door side.
- Privacy pin on the interior door side.

9

- Drill 2x Ø2mm pilot holes and affix screws provided.

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Passage set installation (steps 10 -16), Privacy set installation (steps 10a - 21)

10

- **PASSAGE SET**
Parts and assembly
- (Do not remove screws)

10a

- **PRIVACY SET**
Parts and assembly
- (Do not remove screws)

11

- Position lever assembly (side with screws) so that it operates downward to retract the latch bolt.

12

- Align spindle into square opening in latch, screws pass through furniture hole.
- (Privacy set shown)

13

- Locate opposite lever (side without screws), align screw heads through large screw holes in furniture.

14

- Rotate rose furniture to align screws with countersunk holes.

15

- Lightly tighten fixing screws
- Check levers are horizontal
- Then fully tighten fixing screws.

16

- Pass rose trim over lever
- Push trim to secure.

17

Emergency access hole

- **PRIVACY SET ONLY**
- On the exterior side of door align emergency access holes on rose trim and furniture.

18

- **PRIVACY SET ONLY**
- Screw in the privacy button on the interior side of door through hole in rose trim.

19

- **PRIVACY SET ONLY**
- Depressing the privacy button will lock the (exterior) outside lever.

20

- **PRIVACY SET ONLY**
- Rotate (interior) inside lever to release privacy lock.

21

Emergency access hole

- **PRIVACY SET ONLY**
- Insert and push pointed object to gain access from the outside (exterior) when the privacy mode is engaged.

***FOR OUTWARD OPENING DOORS REFER TO STEPS 7 & 8.**

Strike preparation and installation (steps 22 - 28)

22

- Partially close door
- Mark centre of latch bolt
- Mark horizontal line along the inside face of the door jamb.

23

- Measure the door thickness and halve it.

24

Door stop

- From the door stop along the horizontal line, measure and mark a vertical line at half the door thickness.

25

- At this point drill Ø25mm hole, 13mm deep into the door jamb.

26

- Align strike plate centrally and vertically over this hole.
- Mark around plate
- Chisel out jamb to allow strike plate to sit flush.

27

- Drill 2x Ø2mm pilot holes and affix screws provided.

28

- To eliminate rattle between the door and strike plate, bend the tang by small increments to suit.